

BRIGHTON CREEK CONFERENCE CENTER  
GUEST INFORMATION (Form Reg5)

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Welcome! Let us know how we can be of service!

**Check-in:**

If the event begins with dinner, please check-in between 4:00 p.m. and 6:00 p.m.

If the event begins with lunch, please check-in between 9:00 a.m. and 11:00 am.

Dinner is usually served from 5:00 p.m. to 6:30 p.m. on the first evening of an event. Please let us know if you will arrive in time for dinner. If you must arrive after 6:00 p.m. please advise the Registrar before 4:00 p.m. that afternoon. No reductions in fees can be made for late arrivals, early departures, or meals missed.

**Cancellations:** Please inform Registration of your cancellation no later than three days (72 hours) from the start of the event. A non-refundable cancellation fee of \$25 may be applied.

**Students under 18** not accompanied by a parent or legal guardian must present both a signed **Sponsorship Agreement** and a **Medical Release Agreement** upon registration. Please inform Registration if these forms are needed. Forms may be downloaded from [www.brightoncreek.org](http://www.brightoncreek.org) website and may be mailed, faxed or phoned in prior to your arrival.

**Full Payment by individuals** is expected upon arrival and may be paid by cash, check, money order, traveler's checks, MasterCard, or Visa.

Guests in **family-style cabins** may be assigned to upper or lower bunks.

## Before You Arrive

Brighton Creek Conference Center enjoys a rural and rustic environment, complemented with basic necessities such as fully equipped restrooms and a full service kitchen with helpful staff. Be prepared for the temperature to range from cold to hot.

**What to bring:** flashlight and batteries, notebooks, pens, pencils, hiking shoes, jackets or sweaters, musical instruments, camera and film, metal water bottle, and extra cash for the bookstore and the vending machines. Bring your sleeping bag (mattress only is provided in the cabins), pillow and a tote bag to carry personal toiletry items, i.e. towels and toiletries, etc from your cabin to the restrooms. If you are flying in, bedding and towels, for a nominal cost, may be pre-arranged. Bedding and towels have limited availability.

**Clothing:** We invite you to help foster the uniquely spiritual environment of Brighton Creek Conference Center by upholding high standards of dignity, modesty, and moderation in your choice of clothing. Standards of dress vary from culture to culture, and what is acceptable in one place may be very disturbing in another. As Brighton Creek welcomes people from all backgrounds, we have learned that pants, jeans, dresses, longer styles of shorts, and tops that fully cover the torso are both comfortable and acceptable to all in this setting. During the **summer months** you may wish to bring a brimmed hat, sunglasses, sunscreen, sun protective

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P.O. Box 67 • McKenna, WA 98558 • Telephone 360-458-3910 • Fax 360-458-6655  
4516 State Route 702 S • Roy, WA 98580

Website: [www.brightoncreek.org](http://www.brightoncreek.org) Email: [register@brightoncreek.org](mailto:register@brightoncreek.org)

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clothing, insect repellent, and (if desired) a small electric fan for your cabin.

**Special Meal Requests:** While vegetarian options are available at every meal, we are unable to provide special meals for individuals. Please consult with Registration at least 72 hours prior to your arrival.

## **During Your Stay**

**Children must be fully supervised** by their parents or adult sponsor while not in their assigned children's class. Brighton Creek does not provide supervision for children outside their scheduled classes.

**Vehicles** must be parked in the main parking lot during your stay. Wheelbarrows are provided to help transport your personal belongs to the cabins.

**Brighton Creek operates as a closed campus.** During weeklong events, daily purchases can be made in town for items you may need. If you must leave, please inform the On-Site Manager or Registrar in case of an emergency.

**Laundry facilities** are NOT available on campus.

**Injury or illness** should be reported to the staff or Administrators of Brighton Creek and 911 may be called.

**Food** is not permitted in any of the cabins.

**Alcohol, drugs, martial arts items and pets** are not permitted on the campus. Please advise us if a certified service animal must accompany you.

**Smoking** is permitted only in a designated smoking area. State law prohibits smoking by anyone under the age of 18.

Please make every effort to **promote unity** by actively reaching out to build friendships.

**For your safety, drink adequate water; wear proper dress and footwear; be aware of the rustic and natural environment; use a flashlight at night.**

## **Before You Depart**

Please be sure to collect all your personal belongings and leave your "footprint" in such as way that the next guest will be welcomed!

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